

**REPUBLIC OF MALAWI**

**MINISTRY OF AGRICULTURE**

**SHIRE VALLEY TRANSFORMATION PROGRAMME-1**

**INVITATION FOR BIDS**

**COUNTRY : MALAWI**

**NAME OF PROJECT: SHIRE VALLEY TRANSFORMATION PROGRAMME- 1 (SVTP-1)**

**Grant No.: IDA- 61470**

**Contract Title : SUPPLY AND DELIVERY OF STATIONERY AND TONERS ON**

**FRAMEWORK AGREEMENT**

**Reference No**. : **NCB/SVTP/G/2021/001**

1. The Government of Malawi has receivedfinancing from the World Bank toward the cost of the Shire Valley Transformation Programme- 1 (SVTP-1) which is being implemented by Ministry of Agriculture and intends to apply part of the proceeds toward payments under the framework agreement of **Supply and Delivery of Stationery and Toners.**
2. The Chairperson, Internal Procurement and Disposal Committee, Shire Valley Transformation Programme-1, Ministry of Agriculture now invites sealed bids from interested, eligible and qualified bidders for the Supply and Delivery of the said goods as specified below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Lot** | **Description** | **Quantity** | **Delivery Site** | **Delivery Period** |
| **1** | **Stationery** | **Various** | **SVTP Offices, 16 Chilembwe Road, Blantyre.** | **1 year framework agreement** |
| **2** | **Toners** | **Various** | **SVTP Offices, 16 Chilembwe Road, Blantyre.** | **1 year framework agreement** |

1. Qualifications requirements include: Successful completion of at least three (3) similar contracts involving goods of similar or greater values in the last three (3) years.

1. Bidding shall be conducted in accordance with the National Competitive Procedures contained in the Public Procurement and Disposal of Public Assets Act. 2017 of the Government of the Republic of Malawi and is open to all bidders from eligible source countries.
2. Interested eligible bidders may obtain further information from address in 8(a) and inspect the Bidding Documents at the same address from **7:30am** to **4:30**p**m local time from Monday to Friday except on Public holidays.**
3. A complete set of Bidding Documents in **English** may be purchased by interested bidders from the address in **8(a)** and upon payment of a nonrefundable fee of **MK5,000.00** or equivalent in a freely convertible currency. The method of payment will be **Cash.**
4. Bids must be valid for a period of ninety (90) days and must be delivered in sealed envelopes to the address in **8(b)** at or before **at 10:00 hours** local time on **28th June, 2021.** Electronic bidding **will not** be permitted. Late bids will be rejected. Bids will be opened in the presence of the bidders’ representatives who choose to attend in person at the address in **8(c)** at **10:00 hours** local time on **28th June, 2021.** All bids must be accompanied by a duly signed **Bid Securing Declaration** in the form provided in the Bidding Document.
5. The addresses referred to above are;

1. For inspection, collection and clarification on the documents

**The Senior Procurement Specialist,**

**Shire Valley Transformation Programme-1,**

**Private Bag 379, 16 Chilembwe Road,**

**Blantyre.**

**Email:**[**mmaoni.doi@svtp.gov.mw**](mailto:mmaoni.doi@svtp.gov.mw)**,**[**mtewete.doi@svtp.gov.mw**](mailto:mtewete.doi@svtp.gov.mw)**,** [**procurement.doi@svtp.gov.mw**](mailto:procurement.doi@svtp.gov.mw)

1. For submission of bids in a Tender Box

**The Chairperson, Internal Procurement and Disposal Committee**

**Ministry of Agriculture**

**Shire Valley Transformation Programme – 1**

**Private Bag 379, 16 Chilembwe Road,**

**Blantyre.**

1. Address for bid opening in the Conference Room:

**The Chairperson, Internal Procurement Committee**

**Ministry of Agriculture**

**Shire Valley Transformation Programme – 1**

**Conference Room**

**Private Bag 379, 16 Chilembwe Road,**

**Blantyre, Malawi**